



**P3A**  
PARTNERSHIPS FOR  
GROWTH



## P3A Internship Program

### Generalist Intern

P3A is looking for dynamic and talented individuals to benefit from a diverse learning opportunity at the nexus of public-private partnership. P3A aims to provide a rich and meaningful learning experience to its cohort of interns.

We are accepting applications on a rolling basis. Interested candidates are required to submit the **online Application Form** and upload their **CV/Resume in PDF** by clicking on the **“Apply online”** link for the Generalist internship.

The internship is for a minimum duration of six weeks.

#### Responsibilities

As an intern, you will be working on a number of assigned tasks that may cut across more than one function. Your role will include but not be limited to:

- Assisting various projects and strategic initiatives as assigned
- Undertaking research assignments, data gathering and analysis as assigned
- Engaging with P3A’s internal/external stakeholders, as assigned
- Supporting P3A in handling day-to-day routine and operational functions including drafting letters and preparation of reports and presentations
- Shadowing relevant supervisor(s) and training in a variety of tasks
- Any other assignments on instructions of senior management

#### Minimum Eligibility Criteria

- Have acquired a four-year BS/BBA Degree (or an equivalent degree or professional qualification), from a reputable Higher Education Commission (HEC) recognized institute; or are in the process of acquiring the aforementioned degree/qualification and have completed **at least half of the required period** for the qualification
- Be of a maximum age of 32 years
- Have CGPA 2.8 and above

#### Required Skills

- Excellent written and verbal communication skills
- Proficient in Microsoft Office
- Strong analytical and problem-solving skills
- Creativity to develop unique ideas and expand on them
- Organized, action-oriented, capable of multitasking and detail-oriented
- Eager to learn and a strong team player

#### Grounds for Application Disqualification

A candidate’s inability to action any of the below will lead to disqualification of his/her application:

- Inability to complete “online Application Form and upload CV/Resume” in PDF through the Apply online link, application through any other mode will not be accepted
- Inability to meet “Minimum Eligibility Criteria”
- Misstatement or misrepresentation of any facts in the application

*P3A is an equal opportunity employer. It is committed to achieving workforce diversity. Women, individuals from minority groups, people from all provinces/regions of Pakistan, and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.*

+92 51 9211990

+92 51 9211983

+92 51 9211984

+92 51 9211985

p3a.gov.pk

info@p3a.gov.pk